

# COVID-19 SAFE PLAN FOR THE HERVEY BAY CITY BRIDGE CLUB

REVISED 15<sup>th</sup> MARCH, 2021

## PROCEDURES REQUIRED FOR ENTRY TO AND BRIDGE PLAY AT THE HERVEY BAY CITY BRIDGE CLUB UNTIL FURTHER NOTICE

1. **Covid-Safe App:** Queensland Health guidelines recommends the Covid-Safe app be downloaded to your smartphone and we encourage all of our members to comply with their recommendations.
2. **Personal Health Declaration:** This signed Declaration must be handed in on your first return visit to the Club and will be retained by the Club. All new members to the Club must also complete this form. On all subsequent visits to the Club you must abide by the conditions stated and signed in this Health Declaration form.
3. **Registration.** As advised by the QBA it is now accepted by Queensland Health that the Bridgemate listing of players present at each session will be recognised as official registration. Those club members attending the club and not playing bridge must sign the attendance register (eg non-playing directors, dealers, committee, beginners from classes etc). If insufficient numbers on a Saturday, or other session, to use Bridgemate registration then manual registration must occur. A Club master list of members' email addresses and phone numbers will be kept with the Attendance Book. All visitors to the Club eg Cleaner, Tradespeople, Toastmasters, etc must sign the registration book and include their name, their email address and phone number.
4. **Member Entry:** Registered members **only** with the exception of beginners who are attending bridge lessons organised by the club bridge teachers. Members to arrive at the Club no later than 15 minutes before the scheduled start time. Enter through the back door and **use the hand sanitiser** stationed at the entry point. Maintain social distancing. During the afternoon if you cough or sneeze do so into your elbow and then sanitise. Dispose of any used tissues immediately. Also avoid touching your face.
5. **Number of Players Allowed:** Our Club must follow the Guidelines stated in the Indoor Sports Industry COVID Safe Plan. Under their ruling, as our Club playing area measures 120 sm and allowing for an occupancy ratio of 2.0 sm per person, we can accommodate 60 people.

6. **Take your seat** at the bridge table in preparation for the bridge session. Playing area has been reduced from four bridge tables placed together to one bridge table. Tables have been strategically placed to allow unrestricted movement throughout the room to facilitate social distancing. Please again sanitise your hands with the provided dispenser when you first sit down.
7. **During Play:** North will enter scores into the Bridgemate and these to be checked by either east or west. South to pass boards to next table at the conclusion of the round or, if directed, place on the by-stand table. Players are encouraged not to touch any items not directly associated with play. No food or drink, apart from your own water bottle, is permitted at the table during play. At the commencement of each new round all four players at the table should sanitise their hands.
8. **The Club Office:** Entry to the office will be restricted to the Director, any member of the Management Committee and Dealers. Only two people in the Office at the one time.
9. **Club Kitchen:** The kitchen is out of bounds. You will not be able to use the refrigerator, sink or anything else in the kitchen
10. **Coffee/Tea Break:** A break will be authorised by the Director mid-session. Members to bring their own cup or mug and spoon and be prepared to take them home dirty. Members will need to bring their own tea, coffee, sugar, milk and any snack they may require. The hot water urn and water fountain will be in use and members will need to queue at the appropriate distance to use these facilities. Members are requested to wipe down these taps with the provided cleaner after each useage. Members will take their socially distanced coffee/tea break at their last table of play. Please return any cups or other personal items to your belongings on completion of the break. Rinsing at the sink is not permitted. Nothing should be left at the bridge table. Do not forget to sanitise your hands at the end of the break.
11. **Close of Play:** Cleansing materials will be available for cleaning of all surfaces and equipment that may have been used. Bridge boards will not be re-used for a period of at least 14 days.

**Sanitising and cleaning equipment is available at many points throughout the Club room. Please use liberally and remember to regularly wash your hands. You are welcome to wear a mask but it is not compulsory.**